DUTI - TUGASAN PROGRAM KEMAHIRAN / *DUTI-TASK OF SKILLS PROGRAM*

Kod Program Kemahiran *Skills Program Code*	:	**N-011-1**	**Tahap** *Level*	:	**1**
Nama Program Kemahiran *Skills Program Name*	:	**JURUKECANTIKAN**			

(01) ADMINISTER SAFETY PRACTISE	
01.01 -	*MAINTAIN HOUSE-KEEPING*
01.02 -	*MAINTAIN FIRST AID KIT*
01.03 -	*APPLY FIRST AID KIT PROCEDURE*
01.04 -	*HANDLE FIRE EXTINGUISHER*

(02) ADHERE HYGIENE	
02.01 -	*PRACTICE PERSONAL HYGIENE*
02.02 -	*PRACTICE SALON HYGIENE*
02.03 -	*MAINTAIN PUBLIC HYGIENE*

(03) PORTRAY PERSONEL APPEARANCE AND COMMUNICATION	
03.01 -	*PRACTISE PROFESSIONAL ETHICS*
03.02 -	*PRACTICE PROFESSIONAL GROOMING*
03.03 -	*PRACTICE PROFESSIONAL POSTURE AND DEPORTMENT*
03.04 -	*BUILD PERSONEL DEVELOPMENT*
03.05 -	*HANDLE CLIENT*
03.06 -	*MAINTAIN PUBLIC RELATIONSHIP*

(04) PERFORM FACIAL CARE TREATMENT	
04.01 -	*PREPARE FACIAL WORK AREA*
04.02 -	*CARRY OUT CLEANSING PROCEDURE*
04.03 -	*ANALYSE SKIN*
04.04 -	*CARRY OUT DEEP CLEANSING PROCEDURE*
04.05 -	*EXTRACT COMEDONES AND PASTULES*
04.06 -	*CARRY OUT FACIAL MASSAGE*
04.07 -	*APPLY MASK*
04.08 -	*CARRY OUT FACIAL TONING/MOISTURIZING*

(05) PERFORM MAKE-UP	
05.01 -	*PREPARE MAKE-UP WORK AREA*
05.02 -	*CARRY OUT COLOUR COORDINATION*
05.03 -	*CARRY OUT DAY MAKE-UP*
05.04 -	*CARRY OUT EVENING MAKE-UP*

(06) PERFORM MANICURE/PEDICURE	
06.01 -	*PREPARE MANICURE/PEDICURE WORK AREA*
06.02 -	*CARRY OUT WATER MANICURE*
06.03 -	*CARRY OUT HOT OIL MANICURE*
06.04 -	*MASSAGE HANDS*
06.05 -	*CARRY OUT WATER PEDICURE*
06.06 -	*CARRY OUT HOT OIL PEDICURE*
06.07 -	*MASSAGE LEGS*
06.08 -	*VARNISH NAILS*

(07) PERFORM SUPERFLUOUS HAIR LIGHTENING/DEPILATORY SERVICE	
07.01 -	*PREPARE SUPERFLUOUS HAIR LIGHTENING / DEPILATORY SERVICE WORK AREA*
07.02 -	*CARRY OUT WAXING / SUPERFLUOUS HAIR LIGHTENING CONSULTATION*
07.03 -	*CARRY OUT PATCH TEST FOR SUPERFLUOUS HAIR LIGHTENING / DEPILATION*
07.04 -	*CARRY OUT WARM WAXING*
07.05 -	*CARRY OUT HOT WAXING*
07.06 -	*CARRY OUT SUPERFLUOUS HAIR LIGHTENING*

(08) ENHANCE EYELASHES/EYEBROW	
08.01 -	*CARRY OUT EYEBROW SHAPING*